

Fire Safe Sonoma

Minutes

Wednesday, May 2nd 2007, 12:00 p.m.

CDF West Division HQ – 2210 W. College Ave, Santa Rosa, Ca

Members / Guests Present: Tamara Boulton, Suzie Blankenship, Marjorie Conley, Nathan Garrett, Tony Walls, Kathleen Stalter (a guest from Fireman's Fund Insurance Company)

1. Introductions

2. Review of Contract – (Adoption)

- Deferred until June 6th for consensus

3. Review of Conflicts of Interest Policy (Adoption)

- An agreement was reached to change the word "Conflict" to "Conflicts" because the word "Conflicts" is all encompassing.
- Policy adopted by unanimous vote

4. Procedures and Policy Manual – (Discussion / Approval)

- Adopted portion of Procedure and Policy Manual presented. Present Members adopted the Mission Statement, Tax-Exempt Status and Compliance sections. A Portion of the Policy was adopted by a unanimous vote.
- Group decision to defer the rest of the Manual for discussion and to "fill in the blanks"
- A discussion on FSS material was discussed. How many pamphlets are left? Someone may need to track pamphlets and other material in the future. There was further discussion on various entities and venues that could be used to distribute pamphlets and other material.

5. Approval of Minutes

- Minutes for April 11th and May 2nd will be available for vote at next meeting

6. Reports

- Grants Update, SOD & CWPP, and Chipper Contract Agreements were deferred until June 6th

- Treasurer's Report: Part of BLM Grant received (\$3,240 of \$10,000). It was decided that an e-mail of the Treasurer's Report spreadsheet would be sent out upon request. Approval of Treasurer's report was unanimous.

7. Old Business

- Tony noted that he would have website links, Etc. sent to Jack for incorporation into the FSS website.

8. New Business

- Suzie gave a report on a radio show about defensible space. Host, Mike Kelly and guest, Eric ?? had a thorough discussion on the topic and gave a "plug" to Fire Safe Sonoma.
- Marj reported on some of the activities and plans the Soroptomist's have for the Fire Trailer. Bags are being assembled to hand out to children that contain coloring books, and crayons. There will be a "Stuff" party after the Rose Parade. 50 Dalmatian stuffed animals were purchased to decorate trailer and will be given to children in the Children's Burn Center. Suzie asked who would be responsible for the education end? Marj would follow up with Jack to be sure that fire professionals/trainees take care of the education aspect as Soroptomists are not qualified.
- Tamara reported that during her phone conversation (earlier in the meeting) with Jack, that he had requested that the FSS Board give permission to have Carleon draft a press release spinning off of the Board of Supervisor's resolution which was approved on the Tuesday prior to the meeting. He noted that he felt Caerleon had made an excellent presentation before the Board of Supervisor's. Supervisor, Reilly seemed to be very supportive. Present Board Members did not take a formal vote but gave consensual approval to the press release.
- Guest, Kathleen Stalter, asked the group various questions pertaining to SOD which various members responded.